



Board Member Application

Thank you for your interest in joining the Board of Trustees for the San Leandro Education Foundation, a not-for-profit 501(c)(3) organization founded in 2008 which is dedicated to raising resources and improving the lives and education of children in the San Leandro Unified School District. We believe strong public schools are essential to our quality of life and the future wellbeing of our city, and view our role as serving as a bridge for those in the community who want to invest in our youth by providing opportunities to leverage resources where they are needed the most.

Our all-volunteer Board works hard to ensure SLED's continued success and we value dedicated individuals who bring varied perspectives and expertise to the table, and most importantly a commitment to the mission of our work. We look for potential Board members who display integrity, vision, leadership, the ability to compromise, openness to new ideas and conscientiousness. Below find a list of expectations for all board members:

1. Attend all regularly scheduled meetings and, to the extent possible, provide timely notice in the event of an absence.
2. Participate actively on at least one Board committee.
3. Read all materials and arrive at meetings prepared to discuss agenda items.
4. Attend the annual Board planning meeting for training and strategic planning.
5. Make a personal annual financial contribution before the end of each fiscal year.
6. Support special events through participation and solicitation of sponsorships and in-kind gifts.
7. Assist in fundraising activities and provide access to potential funding resources.
8. Assist in identifying and recruiting volunteer leadership.
9. Contribute professional expertise when needed.
10. Serve as an advocate in every way possible.
11. Be available and respond to staff and fellow Board members in a timely fashion.
12. Support the staff and encourage them to grow professionally and personally.
13. Keep all non-public information confidential.
14. Respect and uphold the bylaws, mission, vision and values of the organization.

In return for your dedicated service, SLED agrees to provide you with:

1. Timely notifications of Board and committee meetings.
2. Pre-meeting packets no later than one week before meetings to allow you sufficient time to review prior to discussion at the meeting.
3. Monthly financial statements.
4. Regular status reports and information.
5. A comprehensive Board Manual with annual updates as a guide to your participation.
6. Ability to call on staff at any time to discuss programs, policies, goals and objectives.
7. Staff support of your work in every way possible.
8. Monthly Board meetings which are substantive and productive.
9. Encouragement to take an increasingly larger role in leadership if you so desire.
10. Board members and staff will respond to the best of their ability in a direct and thorough fashion to any questions you that you believe are necessary to carry out your responsibilities.
11. Every effort on behalf of staff and all Board members to make this a most rewarding Board experience.

INDIVIDUAL PROFILE

Name			
Email		Phone	
Home Address		City, State, Zip	
Employer		Title	
Work Address		Work City, State, Zip	
Work Email		Work Phone	

Please describe in detail your affiliations and community involvement, including any Boards or committees you have served on.

List your education credentials, including professional training or certification programs, plus any awards or honors you'd like to mention.

Why do you wish to serve on SLED's Board of Directors?

What are your interest areas in serving on the Board

Age:

Gender:

Race/Ethnicity:

Languages Spoken
(other than English)

Geographic Representation

Community Connections
(as described in detail on page 3)

Areas of Expertise
(Check the top three)

Personal Style
(Check the one that best describes you)

Preferred Communication Method

References

Please provide three references who can speak to your community involvement and/or non-profit board experience.

Name:	
Relationship:	
Phone:	Email:
Name:	
Relationship:	
Phone:	Email:
Name:	
Relationship:	
Phone:	Email:

I certify the information contained in this application is accurate to the best of my knowledge and agree, if selected, to abide by the expectations set forth upon me.

Signature:

Date:

Please submit your completed application to kate@sledfund.org. Once you have attended a SLED Board meeting, your application will be reviewed by the Board Development Committee, and you will be asked to interview with the committee. If the committee approves your nomination, it will be brought to the full Board for consideration at its next monthly meeting.