



"Makes life a bite better"



April 9, 2021

RE: Paid summer work experience at Ghirardelli for San Leandro High School Alumni entering their junior or senior year in college!

To San Leandro High School alumni,

For the eighth year, **Ghirardelli Chocolate Company** is excited to invite talented **undergraduates entering their junior or senior year** to apply for a challenging, hands-on experience in the Consumer Packaged Goods Industry. **This paid, seven-week summer work experience runs June 14–July 29, 2021.**

In 2012, Ghirardelli announced a generous financial partnership with the San Leandro Education Foundation's SLED100 campaign, along with a commitment to launch a **summer work experience program** for San Leandro High School alumni currently attending a four-year college. In 2014, the program was piloted with five SLHS alumni and it was a great success and in 2015 included six SLHS alumni. Ghirardelli is once again offering the program in 2021 and SLED is reaching out to former San Leandro Scholarship Foundation recipients to inform them of this unique opportunity. To find out more about SLED's accomplishments and how to get involved, visit www.sledfund.org.

The summer work experience will combine meaningful on the job work experience along with other activities such as interview skills training, chocolate school, and more. Ghirardelli is **hiring a total of 4 individuals** this year at our corporate location in San Leandro supporting our Operations, Marketing, Research & Development and Finance departments. This is a **paid work experience at \$18/hour, Monday through Thursday for 29 hours per week.**

To be considered for this opportunity, **please submit a resume and brief cover letter indicating the area(s) for which you would like to work for and why.** (*No more than 250 words.*) Be sure to include all current contact information including: name, address, phone number, and email address as well as the year they graduated from San Leandro High.

Ghirardelli will be accepting **four** hires for the 2021 summer work experience program. Questions or comments should be sent to **info@sledfund.org**. **Please submit your cover letter and resume at apply.sledfund.org/ghirardelli.**

Summaries of each position are attached with this letter. The **deadline to receive all applications is May 3rd, 2021.** If your application is selected, you will be contacted for an interview by early May or sooner.

Sincerely,

Terra Cole Brown
Executive Director